# Team Meeting

Date | time 1/06/2020 | 2:30 PM Location Zoom Meeting

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| |  |  | | --- | --- | | Meeting called by | Sean B | | Type of meeting | Scrum Meeting | | Attendees: Sean, Troy, Gholamreza, Aveneil |

## Agenda Items

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| Topic | Presenter | Time allotted |

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|  | Development Overview  *Includes overview of existing project, styles to be generated.* | Sean | 5 minutes |
|  | Task Allocation  *Saw updates on each persons’ report. Allocated members to different device styles.*  *E.g. Reza and Aveneil took on mobile styles.* | Sean | 10 minutes |
|  | GitHub Collaboration  *Choose a team workflow guide to follow when collaborating in a team.* | Sean | 5 minutes |

## Other Information

Zoom **Meeting Screenshot** – Our meeting took around 20 minutes and covered the above topics.

